



**AGENDA FOR THE MEETING OF PARENTS AND CITIZENS ASSOCIATION  
OF BULIMBA STATE SCHOOL ON 6.00PM TUESDAY 21<sup>st</sup> FEBRUARY 2023  
Via ZOOM**

<https://us02web.zoom.us/j/87329978321?pwd=UDJnb0Y1S1BXbjU0MFNodFhMcFlwUT09>

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**Present:** David Pich, Bonny-Lee Adamczyk, Peta See, Kristina Walker, Emma Ross, Sally Roebuck, Rosie Callinan, Sacha Guse, Nicole Hurley, Sue Filips, Monique Turnbull, Taria-Jane Somers, Alysia Hamilton, Tracey Purcell. Via Zoom Melanie Phillips, Naomi Armitage.

**Apologies:** Michael Zeuschner, Janelle Lynch, Scott Slattery,

**ITEM 1**      **Introduction, Apologies and Welcome**

President opened the meeting at 6.10pm

**ITEM 2**      **Confirmation of the Minutes of the Previous General Meeting**

*Motion to accept the minutes of the previous meetings as true and accurate*

**Proposed:** Peta See                      **Seconded:** Sally Roebuck

**MOTION WAS CARRIED**

**ITEM 3**      **Business Arising from the minutes of the previous General Meeting**

**ITEM 4**      **Correspondence Report**

Email – (from Members to P&C President and Secretary) related to Year 6 Graduation committee 2022. The President responded to the email by stating it is not relevant to the P&C at this time and matters related to this email are being handled by the school. The school has addressed Year 6 Graduation and the collection of funds in their report. This response was passed to the acting principal – the onsite graduation is and will be managed by the school. The after school year six celebration will be organised by year six parent committee that will be a working group of the P&C. The school response was related the collection of funds and parent rep. activities. Member via zoom commented to try and clarify the events of 2022, a brief overview of some procedures that caused confusion regarding collection of funds and other activities. The member wanted to prevent any further confusion for the committee going forward and indicated a summary of this was available. The member queried the relevance of the class parent rep. The Chair stopped the comment stating that this was a school matter and to raise this matter with the school. The member further raised that there was a conduct issue with the P&C. That two matters were being raised were the clarification of graduation events and the conduct of the P&C. The Chair again repeated this event is being coordinated by a working group who have clear guidance from the school. The rest of the issues being raised are not for discussion at this time because it is not a P&C issue. The matter was settled and would be further clarified with the school. It was acknowledged there was confusion with the events that occurred in 2022. These are being clarified for the 2023 working group with the school.

*Motion to approve the correspondence report*

**Proposed:** Sally Roebuck                      **Seconded:** Sacha Guse

**MOTION WAS CARRIED**

**ITEM 5            Business Arising from the Correspondence**

**ITEM 6            Table Executive Committee's Decisions**

**Term Deposits** Treasurer to reinvest the term deposits as outline in the report

*Motion to approve the Executive Committee Decision*

**Proposed:** Bonny-Lee Adamczyk            **Seconded:** Sally Roebuck

**MOTION WAS CARRIED**

**ITEM 7            Treasurer's Report and Financial Statement, and any business arising from the Treasurer's report and financial statement**

There are plans to do a colour run fundraising event in partnership with student council (Term 2)  
Question from member about the Gin Fundraiser – will be raised in President's report

Motion Approve Revised Budget

**Proposed:** Kristina Walker            **Seconded:** Rosie Callinan

**MOTION WAS CARRIED**

*Motion to approve reinstatement of netbank access for Sally Roebuck*

**Proposed:** Dave Pich            **Seconded:** Sacha Guse

**MOTION WAS CARRIED**

*Motion to accept the Treasurer's report*

**Proposed:** Sally Roebuck            **Seconded:** David Pich

**MOTION WAS CARRIED**

**ITEM 8            Business Unit reports and financial statements and any business arising from the business unit reports and financial statements**

Discussion on difficulty around rostering staff to ratios for end of year vacation care. Inability to cater for late booking due to short notice staffing insufficiency means missed opportunity of up to approx. 100 bookings. Looking at trying to solve this- suggestion for upcoming deadline highlighting for parents ie. Five spots remaining. Also look at introduction of a late fee to assist effective staffing ratios.

*Motion approve change to booking policy to introduce a discretionary late fee of \$5 for vacation care bookings taken after the start of the program. NB some need to negotiate case by case due to emergency circumstances*

**Proposed:** Peta See            **Seconded:** Kristina Walker

**MOTION WAS CARRIED**

*Motion to approve the Business Unit Reports*

**Proposed:** Dave Pich            **Seconded:** Peta See

**MOTION WAS CARRIED**

**ITEM 9**            **Sub Committee Reports**

**Swim Club** tabled by Bonny-Lee Adamczyk swim club canteen coordinator  
Dart would appreciate a larger fridge. There is minimal room so would need to remove the freezer.  
Could remove the existing fridge and negotiate with Smart Bites to use. Buying a new fridge can be  
done out of motion if the need arises.  
There is a Grill's donation jar for swim club

*Motion to accept the subcommittee report*

**Proposed:** Sally Roebuck            **Seconded:** Sacha Guse

**MOTION WAS CARRIED**

**ITEM 10**            **Other Working Groups**

**Year 6 Graduation-** Year 6 reps all known now.

**ITEM 11**            **Principal's Report**

Acting principal tabled the report.  
Question regarding any delays in construction for the pool for the start of term 4 - will there be any  
contingency for lessons or swim club. The space will not be usable until after handover which will  
be at the completion of the whole project.

*Motion to accept the Principal's Report*

**Proposed:** Bonny-Lee Adamczyk            **Seconded:** Kristina Walker

**MOTION WAS CARRIED**

**ITEM 12**            **President's Report**

Gin Drive very successful.  
The invoice has been paid and there was a donation back to the school for the cost of the gin.  
These funds are in the building fund but will be earmarked for the pool.  
Trivia Night is slated for 3<sup>rd</sup> of June  
Mel and Damien working on the Swimathon week 10  
Golf Day will be posted or cancelled.

*Motion to accept the President's Report*

**Proposed:** Sally Roebuck            **Seconded:** Kristina Walker

**MOTION WAS CARRIED**

**ITEM 13**            **Motions on Notice**

**NIL**

**ITEM 14**            **General Business**

Member comment on Moonshine Gin – if there is another batch – could it be more intense  
botanical notes please

Mel and Damien working on the Swimathon week 10

**ITEM 15      APPLICATIONS FOR MEMBERSHIP**

Applications for membership  
Tracey Purcell  
Tarnia-Jane Somers  
Alysia Hamilton

*Motion to approve the applications for membership*

**Proposed:** Sally Roebuck      **Seconded:** Bonny-Lee Adamczyk

**MOTION WAS CARRIED**

**ITEM 16      Next Meeting**

**AGM FOLLOWED BY GENERAL MEETING**

**TUESDAY 21<sup>st</sup> MARCH 6pm**

**Meeting Closed at 7.08pm**