



**MINUTES OF THE ANNUAL GENERAL MEETING
PARENTS AND CITIZENS ASSOCIATION
OF BULIMBA STATE SCHOOL ON 6pm TUESDAY 29th MARCH 2022
MICHAEL ZEUSCHNER HALL**

Present: David Pich, Peta See, Rosie Callinan, Bonny-Lee Adamczyk, Sarah Grantley, Kristina Walker, Melanie Phillips, Janelle Lynch, Jillian Blennerhassett, Michael Zeuschner, Sue Filips. Sacha Guse.

Apologies: Sally Roebuck, Scott Slattery, Raelene James, Stephanie Gaffric, Nicole Hurley, Tess Goener,

Meeting opened at 6.01pm

ITEM 1 **Welcome, Introduction and Apologies**
The President welcomed all to the Annual General Meeting.

ITEM 2 **Ratification of the Previous Annual General Meeting minutes**
The minutes of the previous AGM was circulated to members.

Motion to confirm the minutes of the Annual General Meeting 2021

Proposed: Melanie Phillips **Seconded:** Sarah Grantley
MOTION WAS CARRIED

ITEM 3 **Business Arising out of the minutes of the previous Annual General Meeting**

Nil

ITEM 4 **Receipt and adoption of the P&C's audited financial statement and Treasurer's report (to include all relevant subcommittees' audited financial statements)**

Treasurer reported on the 2021 financial year.
The Audited Financial Statements were completed, and copies were sent to members. The following were thanked and acknowledged for their work for the P&C association- Sacha Guse, Sally Roebuck, Maria Blaine and Melanie Phillips, Swim Club and fundraising events. Treasurer's report available in attached reports.
2022 Budget has already been presented to the association members in November.

Motion to accept the Audited financial statements and the Treasurer's report

Proposed: Kristina Walker **Seconded:** Melanie Phillips
MOTION WAS CARRIED

Motion to accept the 2022 Budget

Proposed: Sarah Grantley **Seconded:** Melanie Phillips

MOTION WAS CARRIED

The following fundraising events will not subject to GST

- Swimathon
- Mother's Day
- Sports Days
- Trivia Night
- STEM Event
- Father's Day
- Golf Day Event
- Wine Drive
- Flicks on the Fairway
- Bulimba Burn
- Crazy Camel
- Entertainment Book
- School Banking
- Newsletter advertising/ sponsorship/ grants

Motion to approve the events not subject to GST

Proposed: Melanie Phillips **Seconded:** Grantley

MOTION WAS CARRIED

ITEM 5 Receipt and adoption of the President's Annual Report

The President's annual report was tabled providing a recap of 2021. A report of Gratitude. The president talked about the positive impact of some of the decisions made by the P&C in 2021. Thank you to the staff, to Sally, OSHC and Smart Bites, to Sacha Guse and Melanie Phillips and all the volunteers. Thank you to Swim Club and its members for running a successful two terms. Thank you to the Executive officers who volunteer their time beyond their executive duties. Thank you to the School and Staff and particularly Janelle for the positive collaboration between the School and the P&C Association. Farewell and thank you to Stephanie Gaffric who has moved onto high school but who will continue on to assist in bringing to the BSS community a STEM event.

Motion to accept the President's annual report

Proposed: Sarah Grantley **Seconded:** Bonny-Lee Adamczyk

MOTION WAS CARRIED

ITEM 6 Note of appreciation, thank you's and farewells

All expressions of appreciation, thanks and were tabled in the President's Annual Report.

ITEM 7 ALL MEMBERSIPS LAPSE

The President declared that all memberships of the association have lapsed

**ITEM 8 The Chair passes to the Principal of Bulimba State School
Applications for new and renewed memberships and honorary memberships (to include renewals)**

The Committee resolves as follows:

David Pich, Scott Slattery, Rosie Callinan, Peta See, Bonny-Lee Adamczyk, Sally Roebuck, Sacha Guse, Melanie Phillips, Sarah Grantley, Chris Brown, Kelly Potgieter, Francois Potgieter, Brett Day, Eileen Pich, Victoria Mullens, Ashleigh Minotto, Susan Shore, John Smith, Amber Weston Smith, Raelene James, David James, Emma Ross, Kristina Walker, Jasmine Reynolds, Leanne Brown, Nicole Hurley, Janelle Lynch, Michael Zeuschner (automatic), Sue Filips, Jillian Blennerhassett, Therese Goener, Kasey O'Neill, and Life Member Fiona Perrin.

Motion to approve the following persons as new and renewing members of the Bulimba State School P&C Association 2022

Proposed: Sarah Grantley **Seconded:** Peta See
MOTION WAS CARRIED

ITEM 9

Election of Officers of the Executive Committee

Nominations called for President

David Pich nominated unopposed as President

Proposed: Rosie Callinan **Seconded:** Kristina Walker
David Pich Elected as President

The Chair is passed to the newly elected President of the P&C

Nominations called for Secretary

Rosie Callinan nominated unopposed as Secretary

Proposed: Melanie Phillips **Seconded:** Sarah Grantley
Rosie Callinan Elected as Secretary

Nominations called for Treasurer

Peta See nominated unopposed as Treasurer

Proposed: Peta See **Seconded:** Rosie Callinan
Peta See Elected as Treasurer

Nominations called for Vice President

Scott Slattery was nominated unopposed as 1st Vice President

Proposed: Dave Pich **Seconded:** Rosie Callinan
Scott Slattery Elected as Vice President

Nominations called for Second Vice President

Bonny-Lee Adamczyk nominated as 2nd Vice President

Proposed: Rosie Callinan **Seconded:** Dave Pich
Bonny-Lee Adamczyk elected as Vice President

Motion to confirm the elected officers of the executive committee

Proposed: Melanie Phillips **Seconded:** Sarah Grantley
MOTION WAS CARRIED

Motion to change to bank signatories to the newly elected officers

Proposed: Sarah Grantley **Seconded:** Peta See
MOTION WAS CARRIED

ITEM 10

Confirmation of continuing subcommittee of the P&C (including appointment of members of Subcommittees)

Swim Club

Chair - Chris Brown

Secretary – Sarah Grantley

Food and Beverage Director – Bonny-Lee Adamczyk

Members – Peta See, Kelly Potgieter, Eileen Pich, Victoria Mullins, Brett Day, David Pich (automatic).

Motion to accept Swim Club subcommittee officers and members

Proposed: Bonny-Lee Adamczyk

Seconded: David Pich

MOTION WAS CARRIED

ITEM 11 **ATO and Banking Matters**

The Committee resolves that the signatories of the following bank accounts are David Pich – President, Peta See – Treasurer, Scott Slattery – Vice President and Rosemary Callinan – Secretary.

CBA Accounts Bsb 064-103.

Bulimba State School P&C General Account - 1005 6386

Bulimba State School P&C Debit Card - 1035 6880

Bulimba State School Oshc General - 1004 8845

Bulimba State School Oshc Debit Card - 1035 5677

Australian Money Market

Bulimba State School P&C Association – 148347

Account # TD967554569 AMP

Account # 486230-1 Judo Bank

Account # TD582824553 AMP

Account # 499472-1 Judo Bank

BSB 124 001 Account # 998615536 Bank of Qld (DDH Graham Ltd)

Motion for the Treasurer, Peta See, to be the Public Officer of the P&C Association for all ATO and Auskey matters. The Finance Manager, Sacha Guse and Melanie Phillips are to remain ATO authorised person for all ATO, My Gov/ Relationship Authorisation Management purposes, and Auskey matters.

Proposed: Peta See

Seconded: Kristina Walker

MOTION WAS CARRIED

ITEM 12 **APPOINTMENT OF ASSOCIATION'S AUDITOR**

Motion to accept the continuation of the association's auditor - CMS

Proposed: Dave Pich

Seconded: Sarah Grantley

MOTION WAS CARRIED

ITEM 13 **Receipt and Adoption of the Student Protection Risk Management Policy**

Motion to accept the Student Protection Risk Management Policy 2022

Proposed: Peta See

Seconded: Sarah Grantley

MOTION WAS CARRIED

ITEM 14 **Motion to accept honorary life membership awards (if any)**

Ongoing life membership to Fiona Perrin

ITEM 15 **General Business**

Nil

ITEM 16

NEXT MEETING

AGM Tuesday 28th March 2023

Meeting closed at 6.24pm

.....
Signed

.....
Date