



MINUTES FOR THE GENERAL MEETING OF PARENTS AND CITIZENS ASSOCIATION
OF BULIMBA STATE SCHOOL 6.00PM TUESDAY 15TH AUGUST 2023

Present Michelle Neville, Rosie Callinan, Sally Roebuck, Kristine Walker, Nicole Hurley, Jasmine Reynolds, Raelene James *via zoom*, Sacha Guse *via zoom*.

Apologies Bonny-Lee Adamvzyk, Sue Filips, Dave Pich, Sarah Grantley, Kasey O'Neill, Peta See, Monique Turnbull.

ITEM 1 Introduction, Apologies and Welcome

Meeting was opened by the chair Michelle Neville VP at 6.07pm.
Everyone present gave a short self introduction.

ITEM 2 Confirmation of the Minutes of the Previous General Meeting

The minutes of the previous meeting have been circulated.

Motion to approve the previous meeting as true and correct.

Proposed: Kristina Walker **Seconded:** Jasmine Reynolds
MOTION WAS CARRIED

ITEM 3 Business Arising from the minutes of the previous General Meeting

NIL

ITEM 4 Correspondence Report

Volunteer Grants – successful – Max Chandler Mather
True Puberty Talks – at this point in time not offering out of school hours conversations. Will need to pursue.
Email re OSHC fees – would like to see a further increase
Rebecca Sparrow – Lets Talk – seen on socials, discussing parents having solidarity in denying access to social media platforms to students in year 5 & 6. Action send link to Mel for Newsletter.

Motion to accept the Correspondence report

Proposed: Kristina Walker **Seconded:** Sally Roebuck
MOTION WAS CARRIED

ITEM 5 Business Arising from the Correspondence

link to newsletter

ITEM 6 Table Executive Committee's Decisions

NIL

ITEM 7**Treasurer's Report and Financial Statement, and any business arising from the Treasurer's report and financial statement**

Report tabled by Treasurer- current financial position presented in detail. To remain profitable an increase in fees are being implemented.

Question from member related to if forecasts have been conducted for oshc if staff member becomes pregnant and is eligible for parental leave? The answer given: it's not something provisioned for at this point in time but there is enough lead time for this occurrence and during that time the funds will be accrued and put aside. The member was querying our position with the absence of the term deposits and therefore lack of interest gained from that (which is significant) and the general downturn in profits what provisions were being made? Answer: while there is activity in generating profits from fundraising the exec do not wish for this to be relied upon for contributions to the school and are focused on improving business units to have consistent income. Member comment about commitment to releasing surplus to the school and if we are still able to satisfy this commitment – knowing that it was a long journey to raise the amount of funds that have now been transferred for the pool reno. Member also stated support of increase in fees but cautioned releasing the surplus that is in these times not as easily accrued. ? re: why all fund had to be relinquished up front to the school for the pool project. This was answered by the principal. This is the metropolitan south regional managers responsible requirement stated at the start of the process due to the nature of the project and scope of works. ? re: how that figure of \$900k has been established and how will it be costed and will it cost more? Answer – the tender process has started – with the successful applicant with the aid of the reports from the quantity surveyor – will break down the costings. At this point the case will likely be that things will need to be removed because there is no room to go over the sum that we have available. There will be no variance. The School is also contributing funds to the project. This is intense focus on the numbers. This will be looked into in detail at every level. This being managed by the depart of education project manager who are seen as experts in this area. Very happy to have people on board who are comfortable and experienced in this area. A lot of groundwork has been done to ensure minimisation of risks for this type of project. Answers and assurances will be reported back to general meetings. Will the plans be made available to the community? Yes once finalised.

Motion to approve the redemption of term deposits with Australian Money Market in order to transfer to school for the pool renovations.

Judo Bank \$250,000 matured 1/8/2023

My State Bank \$200,000 Matured 2/8/2023

My State Bank \$200,000 Matured 2/8/2023

My State Bank \$250,000 Matured in June

Payment to school of \$900,000 in lump sum towards pool renovations.

Proposed: Kristina Walker **Seconded:** Nicole Hurley
MOTION WAS CARRIED

Motion to accept the Treasurer's Report

Proposed: Kristina Walker **Seconded:** Nicole Hurley
MOTION WAS CARRIED

ITEM 8**Business Unit reports and financial statements and any business arising from the business unit reports and financial statements**

Report tabled by Services Manager – presented fee increase proposal

Explanation re: increase in child care subsidy received by parents and also OSHC seeing approx. 11% increase received from the Child Care Subsidy.

Motion to approve the proposed new OSHC fee structure to begin as of 4th of September 2023.

Proposed: Nicole Hurley **Seconded:** Kristina Walker
MOTION WAS CARRIED

Smart Bites prices will be increasing slightly. Comment from member it would be a better outcome to increase the cost of Smart Bites than to have no Tuckshop at all. Question re Sushi and increasing costs. Question re: Toasties? Will it every come back on Fridays. At this point it's not a viable model as it is reliant on volunteers.

Motion to accept the Business Unit Reports

Proposed: Kristina Walker **Seconded:** Jasmine Reynolds

MOTION WAS CARRIED

ITEM 9 **Sub Committee Reports**

Swim Club - Hiatus

Morningside State School will be the new location for Swim Club in term 4.

The school has already satisfied the swimming requirements in term 1. Do not need to bus students.

Motion to accept the Sub Committee Reports

Proposed: Nicole Hurley **Seconded:** Kristina Walker

MOTION WAS CARRIED

ITEM 10 **Other Working Groups**

Year 6 Graduation -

ITEM 11 **Principal's Report**

Tabled by the Principal. Taken as read.

A block - a heritage listed building – works beginning soon. The works are largely not going to be noticeable as it is mostly structural integrity internally but very necessary. Classrooms will move out. OSHC office can stay.

Motion to accept the Principal's report

Proposed: Sally Roebuck **Seconded:** Kristina Walker

MOTION WAS CARRIED

ITEM 12 **President's Report**

Taken as read.

Lunch en Blanc going ahead.

Thank you to team for all the hard work

Gin Drive – will go ahead.

Colour Run term 4

Motion to accept the President's Report

Proposed: Kristina Walker **Seconded:** Sally Roebuck

MOTION WAS CARRIED

ITEM 13 Motions on Notice

ITEM 14 General Business

ITEM 15 APPLICATIONS FOR MEMBERSHIP

ITEM 16 Next Meeting

7.30AM TUESDAY 17TH OCTOBER

Meeting Closed at 7.17pm

Signed..... Date.....