



AGENDA FOR THE MEETING OF PARENTS AND CITIZENS ASSOCIATION
OF BULIMBA STATE SCHOOL ON 6.00PM TUESDAY 15th NOVEMBER 2022
Via ZOOM

<https://us02web.zoom.us/j/87329978321?pwd=UDJnb0Y1S1BXbjU0MFNodFhMcFlwUT09>

Present: David Pich, Rosemary Callinan, Peta See, Bonny-Lee Adamczyk, Kristina Walker, Melanie Phillips, Sarah Grantley, Sally Roebuck, Nicole Hurley, Janelle Lynch, Monique Turnbull, Sue Filips, Michael Zeuschner Via Zoom – Emma Ross.

Apology: Peta See

ITEM 1 Introduction, Apologies and Welcome

Meeting opened by President at 6:07pm.

ITEM 2 Confirmation of the Minutes of the Previous General Meeting

Minutes of the previous meeting were circulated prior.

Motion to confirm the minutes of the previous meeting as true and accurate.

Proposed: Sally Roebuck **Seconded:** Sarah Grantley

MOTIONED WAS CARRIED

ITEM 3 Business Arising from the minutes of the previous General Meeting

NIL

EM 4 Correspondence Report

Communication related to School Council Representative

John Smith is changing from an appointed member of the school council to a parent representative, in the absence of any other nominees. It is recommended that John Smith be confirmed by the P&C association as the second parent representative.

Motion to approve the appointment of John Smith as a parent representative of the school council.

Proposed: Sarah Grantley **Seconded:** Sally Roebuck

MOTION WAS CARRIED (ALL IN FAVOUR)

Email from Year 6 Graduation Committee

Documents from working group stepping down from grade six graduation organisation have been forwarded. New working group in progress. All are P&C members, to be convened by Mel Phillips – a year six parent. Details of the Graduation Party to be announced on Friday.

Motion to approve the correspondence report

Proposed: Sally Roebuck **Seconded:** Peta See

MOTION WAS CARRIED

ITEM 5 Business Arising from the Correspondence

John Smith currently an appointed member of the school council – need to change to a parent member to satisfy equal numbers requirement of the constitution.
Reformation of the graduation committee due to clarification of school and P&C accounting requirements.

ITEM 6 Table Executive Committee's Decisions

Approve expenditure to replace grill with eroding surface. Within budget has been ordered.
New plug – GPO required.

Motion to approve expenditure on new grill

Proposed: Melanie Phillips **Seconded:** Sarah Grantley

MOTIONED WAS CARRIED

ITEM 7 Treasurer's Report and Financial Statement, and any business arising from the Treasurer's report and financial statement

Additional fundraising activity – Colour Run – with liaise with School Council as it was a election promise of one of the captains.

Potentially Gin Drive money can be used to supplement the cost of the oven instal

Motion to approve the 2023 Budget

Proposed: Sarah Grantley **Seconded:** Kristina Walker

MOTIONED WAS CARRIED

Motion to approve the reinvestment of the term deposit – Australian Money Market \$250,000 3.6%

Proposed: Sally Roebuck **Seconded:** Nicole Hurley

MOTIONED WAS CARRIED

Motion to approve the Treasurer's report

Proposed: Sarah Grantley **Seconded:** Sally Roebuck

MOTIONED WAS CARRIED

ITEM 8 Business Unit reports and financial statements and any business arising from the business unit reports and financial statements

Additional Staff member also (Rihanna) graduating from university degree and taken a job in her f field. Will need in hire casual staff as well as permanent team members.

Motion to approve the changes to the OSHC Fees for 2023

Proposed: David Pich **Seconded:** Melanie Phillips

MOTIONED WAS CARRIED

Motion to approve the OSHC Strategic Plan for 2023

Proposed: David Pich **Seconded:** Melanie Phillips

MOTIONED WAS CARRIED

Motion to approve the Food Services Strategic Plan 2023

Proposed: David Pich **Seconded:** Rosie Callinan

MOTIONED WAS CARRIED

Motion to approve the P&C service Manager's report

Proposed: David Pich **Seconded:** Sarah Grantley

MOTIONED WAS CARRIED

ITEM 9

Sub Committee Reports

Swim Club

Report tabled by Sarah Grantley
Southside Carnival Sunday 27th
App going well – user friendly
Weekly newsletter

Motion to approve the Subcommittee Reports

Proposed: Sally Roebuck **Seconded:** Dave Pich

MOTIONED WAS CARRIED

ITEM 10

Other Working Groups

Year 6 Graduation

At Rugby Club 3.30pm
Tickets through Trybooking
Pizza, Games, Dj, Cake.

Movie Night

Someone to be Elf - Santa

ITEM 11

Principal's Report

Overview on guidelines on collection of funds by parents at the school
Needs to be made clear to parents at the start of the year. If funds are paid into a private account the account holder becomes responsible for the event – insurance questions raised.
Need to look into this further – would like clear advice from the department of education.

BSS Student Resource Scheme Ratification

Motion to approve the SRS Scheme

Proposed: David Pich **Seconded:** Sally Roebuck

MOTIONED WAS CARRIED

Discussion on Stop Drop Go time – apply for reassignment of time frames. Need to schedule meeting. Change start of zone at 8:15am

President – Dave Pich now absent 7.15pm from Meeting. Bonny-Lee Adamczyk now chairing.

Motion to accept the Principal's report

Proposed: Melanie Phillips **Seconded:** Sarah Grantley

MOTIONED WAS CARRIED

ITEM 12

President's Report

Topics covered prior

ITEM 13

Motions on Notice

ITEM 14 General Business

ITEM 15 APPLICATIONS FOR MEMBERSHIP

ITEM 16 Next Meeting

7.30am 21st of February 2023

Meeting closed at 7.20pm