



**MINUTES OF THE ANNUAL GENERAL MEETING
PARENTS AND CITIZENS ASSOCIATION
OF BULIMBA STATE SCHOOL ON 3.30PM MONDAY 16th MARCH 2020
MICHAEL ZEUSCHNER HALL**

Present: Sally Roebuck, Nat Elms, Melanie Phillips, Susan Shore, Rosie Callinan, David Pich, Natalie Sanderson, Sarah Grantley, Peta See, Tanya Broadfoot, Sacha Guse, Karen McCullagh, Michelle D'Netto, Janelle Lynch, Jillian Blennerhassett, Petra Von Richter, Hansa Bailey.

Apologies: Scott Slattery, Naomi Armitage, Conor Gray, Raelene James, Adamczyk, Stephanie Gaffric, Sarah Murray.

Meeting opened at 3.30pm

ITEM 1 Welcome, Introduction and Apologies

The President welcomed all to the Annual General Meeting, and paid respects to the traditional owners of the land.

ITEM 2 Ratification of the Previous Annual General Meeting minutes

The minutes were circulated to members.

Motion to confirm the minutes of the Annual General Meeting 2019

Proposed: Sally Roebuck **Seconded:** Melanie Phillips

MOTION WAS CARRIED

ITEM 3 Business Arising out of the minutes of the previous Annual General Meeting

Nil

ITEM 4 Receipt and adoption of the P&C's audited financial statement and Treasurer's report (to include all relevant subcommittees' audited financial statements)

The Audited Financial Statements were completed. Copies were available for perusal and will be posted on the website. The Treasurer's report was tabled. The following were thanked and acknowledged for their work for the P&C association. Sacha Guse, Sally Roebuck, Maria Blaine and Melanie.

The 2020 budget was motioned at the 2019 November Meeting and the following fundraising events not subject to GST

Motion to accept the audited financial statements and the Treasurer's report

Proposed: Sarah Grantley **Seconded:** Melanie Phillips

MOTION WAS CARRIED

Motion to approve the following fundraising events not subject to GST

- Swimathon
- Swimming Carnival
- Sports Days
- Mother's Day Stall
- STEM EVENT
- Trivia Night
- Bulimba Burn
- Father's Day Stall
- Crazy Camel
- School Banking
- Newsletter advertising/ sponsorship/ grants

Motion to accept audited financial Statements and Treasurer's report

Proposed: Michelle D'Netto **Seconded:** Sally Roebuck

MOTION WAS CARRIED

ITEM 5 Receipt and adoption of the President's Annual Report

The President's annual report was tabled at the meeting providing an overview of 2019

Motion to accept the President's annual report

Proposed: Sally Roebuck **Seconded:** Sarah Murray

MOTION WAS CARRIED

ITEM 6 Note of appreciation, thank you's and farewells

Thanks was expressed to the executive officers for the efforts in their various roles on the committee. Thanks to Sally Roebuck in her role as the P&C services manager and to Maria for assisting Smart Bites during a difficult time and bringing it to where it is now. Also to the parents for the school for their engagement in all areas in and around the school and P&C services. Thank you to Michelle D'netto and the leadership team for allowing the P&C to work in partnership with the school. Thank you to the Teachers for the learning environment they provide for our kids.

ITEM 7 ALL MEMBERSIPS LAPSE

The President declared that all memberships of the associations have lapsed

The Chair passes to the Principal of Bulimba State School

ITEM 8 Applications for new and renewed memberships and honorary memberships (to include renewals)

The Committee resolves as follows:

David Pich, Natalie Elms, Scott Slattery, Stephanie Gaffric, Rosie Callinan, Sally Roebuck, Sacha Guse, Melanie Phillips, Naomi Armitage, Natalie Sanderson, Raelene James, David James, Angie Haswell, Bonny-Lee Adamczyk, Sarah Murray, Emma Ross, John Smith, Amber Weston-Smith, Sarah Grantley, Peta See, Kylie Davison, Lindsay Green, Susan Shore, Tanya Broadfoot, Tim Elms, Conor Gray, Stacey Segal, Jasmine Reynolds, Michelle Neville, Michelle D'Netto, Janelle Lynch, Petra Von Richter, Jillian Blennerhassett, Karen McCullagh, Chris Wiggins, Therese Russell Goener, Amy Lewis, Kasey O'Neill and Life Member Fiona Perrin.

Motion to approve the following persons as new and renewing members of the Bulimba State School P&C Association 2020

Proposed: Sally Roebuck **Seconded:** Natalie Elms
MOTION WAS CARRIED

ITEM 9 Election of Officers of the Executive Committee

Nominations called for President

David Pich nominated unopposed as President

Proposed: David Pich **Seconded:** Rosie Callinan
David Pich was elected as President

The Chair is passed to the newly elected President of the P&C

Nominations called for Secretary

Rosie Callinan was nominated unopposed as Secretary

Proposed: Rosie Callinan **Seconded:** Natalie Elms
Rosie Callinan was elected as Secretary

Nominations called for Treasurer

Natalie Elms was nominated unopposed as Treasurer

Proposed: David Pich **Seconded:** Sally Roebuck
Natalie Elms was elected as Treasurer

Nominations called for Vice President

Scott Slattery was nominated unopposed as 1st Vice President

Proposed: David Pich **Seconded:** Melanie Phillips
Scott Slattery was Elected as Vice President

Nominations called for Vice President – focus on Events

Stephanie Gaffric was nominated unopposed as Vice President in charge of events

Proposed: David Pich **Seconded:** Rosie Callinan
Stephanie Gaffric was elected as Vice President – Events

ITEM 10 Confirmation of continuing subcommittee of the P&C (including appointment of members of Subcommittees)

No subcommittees at this time

ITEM 11 **ATO and Banking Matters**

The Committee resolves that the signatories of the following bank accounts are David Pich – President, Natalie Elms – Treasurer, Scott Slattery – Vice President, Stephanie Gaffric – Vice President and Rosemary Callinan – Secretary.

CBA Accounts Bsb 064-103.
Bulimba State School P&C General Account - 1005 6386
Bulimba State School P&C Debit Card - 1035 6880
Bulimba State School Oshc General - 1004 8845
Bulimba State School Oshc Debit Card - 1035 5677

Australian Money Market
Bulimba State School P&C Association – 148347
Account # 50006823 Judo Bank
Account # 50006830 Judo Bank
BSB 124 001 Account # 998615536 Bank of Qld (DDH Graham Ltd)

Motion for The Treasurer, Natalie Elms to be the Public Officer of the P&C Association for all ATO and Auskey matters. The Finance Manager, Sacha Guse and Melanie Phillips are to remain ATO authorised person for all ATO, My Gov/ Relationship Authorisation Management purposes, and Auskey matters.

Proposed: David Pich **Seconded:** Sarah Grantley
MOTION WAS CARRIED

ITEM 12 **APPOINTMENT OF ASSOCIATION'S AUDITOR**

Motion to accept the continuation of the association's auditor - CMS

Proposed: David Pich **Seconded:** Sally Roebuck
MOTION WAS CARRIED

ITEM 13 **Receipt and Adoption of the Student Protection Risk Management Policy**

*Motion to accept the Student Protection Risk Management Policy 2020
With a small change highlighted related to Blue Cards – the policy is now no Card no Start*

Proposed: David Pich **Seconded:** Sacha Guse
MOTION WAS CARRIED

ITEM 15 **General Business**

Pool Update given by President – there was some subsidence in the level of water in the pool of which the cause has not been identified and investigation continues.
Updates of school programs closures, cancellations and suspensions.
Parade is suspended for now. Cross Country is cancelled, No Band practice or Band Camp, Year 4 Camp has been postponed until October, Year Six Camp still waiting to see.
The class rooms are operating differently trying to reduce contact and maintain distance.
Students eat lunch outside. There is plenty of sanitiser is available within the school.
Outside providers – need to be informed of any medical conditions or related concerns. The School does not and can not communicate that information to the providers.
Other news on closure will be communicated as soon as information becomes available. The school is looking at alternatives for learning should the closures come into effect.

ITEM 16

NEXT MEETING

AGM 18th March 2021`

Meeting closed at 4.06pm

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Signed

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Date