



MINUTES FOR THE MEETING OF PARENTS AND CITIZENS ASSOCIATION
OF BULIMBA STATE SCHOOL ON 7.30AM TUESDAY 19TH OCTOBER 2021 LOTE ROOM C201

Present: Rosie Callinan, Sarah Grantley, Mel Phillips, Isla Greenwood, Rachel Gill, Stephanie Gaffric, Sacha Guse, Dave Pich, Peta See, Sue Filips, Jillian Blennerhassett, Chris Wiggins, Janelle Lynch.

Apologies: Michael Zeuschner, Raelene James, Kristy Hammond, Scott Slattery, Sally Roebuck

ITEM 1 Introduction, Apologies and Welcome

Meeting opened at 7.32am by the president.

ITEM 2 Confirmation of the Minutes of the Previous General Meeting

Motion to confirm of the minutes of the previous meeting

Proposed: Mel Phillips **Seconded:** Peta See

MOTION WAS CARRIED

ITEM 3 Business Arising from the minutes of the previous General Meeting

Nil

ITEM 4 Correspondence Report

Certificate of Appreciation given to Peta See who was nominated for Treasure

Motion to approve the correspondence

Proposed: Sarah Grantley **Seconded:** Mel Phillips

MOTION WAS CARRIED

ITEM 5 Business Arising from the Correspondence

Nil

ITEM 6 Table Executive Committee's Decisions

Burn Event cancellation due to a few factors like covid restrictions rising temperatures
Hoping to run the Burn in Winter, next year.

Glass replacement in SmartBites Hot Box - \$245

Electronic Signage replacement not repair – in Motions on Notice
Large amounts have already been spent on repairs, there are better options available. Three quotes were obtained. The P&C will use the \$10k grant received and the school will reduce the P&C payment by \$5k. The P&C will arrange for the sign to be replaced.
Smart Bites Airconditioning Quotes review - Kolda chosen \$11,154

Motion to approve the Executive Committee Decisions

Proposed: Sarah Grantley **Proposed:** Mel Phillips

MOTION WAS CARRIED

ITEM 7 **Treasurer's Report and Financial Statement, and any business arising from the Treasurer's report and financial statement**

Report tabled by Treasurer

There are a few grants coming up. Would like to submit something for the Cancer Council Shade Grant. What does the school want? Shade to Quad, new bottom oval playground or Multi Use courts. The P&C would have to co-contribute %25.

Also Community Benefit Gambling fund.

Motion to approve the Treasurer's Report

Proposed: Sarah Grantley **Proposed:** Mel Phillips

MOTION WAS CARRIED

ITEM 8 **Business Unit reports and financial statements and any business arising from the business unit reports and financial statements**

Tabled by Isla Greenwood and Rachell Gill

Summary on fee increase.

Fee have not increased since 2020, Staffing costs have increased. It's a small reasonable increase not intended to catch up on the two years without an increase. Comparison of fees in the area supports the 4% increase. The services offered are very competitive.

Thank you to Staff at OSHC: Isla, Rachel and Allyson for smoothly transitioning management during Sally Roebuck's Maternity Leave.

Motion to approve the Business Unit Reports

Proposed: Mel Phillips **Seconded:** Sarah Grantley

MOTION WAS CARRIED

ITEM 9 **Sub Committee Reports**

Swim Club report tabled by Sarah Grantley

124 Registered swimmers (up from about 100 last year)

Good turn out despite the rain

If there are any hardship cases that are interested swimming please contact Sarah or Janelle.

BBQ is worse for wear? Difficult to light, burners not working. It appears to be a different BBQ from last year. If we can't find a better BBQ, we need to look at purchasing a new one.

Some issues with the Gates has been locked. Going forward can the Playground gate can be locked please and then leave Gate 4 (Oxford St Middle Gate) open.

Thank you to the school for the refurbished Swim Club office.

Can the bins be brought back to the top of the school after use please.

Motion to approve the Sub Committee Reports

Proposed: Peta See **Seconded:** Rosie Callinan

MOTION WAS CARRIED

ITEM 10 **Other Working Groups**

Grade 6 Graduation – Discussion about the bank account related to the year 6 graduation, that parents use to deposit funds into for any expenses related to graduation activities. In the past the P&C have also contributed \$500 to year 6 Graduation expenses. The School and P&C expressed concerns related to the transparency and management of these funds in the hands of two volunteer parents. It is not able to be audited and while there is no suspicion of improper use of the monies the potential is there. The P&C were asked to take over this account for the year 6 group – making it auditable and the P&C are more comfortable donating money to the celebrations of the graduating year group. A separate stream in the P&C accounts can be allocated to year 6 and parents can pay into this with peace of mind. It can be reported on and fully audited. Each year group should form a working group of volunteers that can work with Janelle. A clear process that can be followed each year with someone experienced providing guidance. This process was agreed upon by the members present. If it is not followed then the P&C will not contribute money. The existing account will be closed.

ACTION: For this process to be motioned at the next general meeting

ITEM 11 **Principal's Report**

Report tabled by Acting Principal Jillian Blennerhasset
Pool update – Q Build inspected the leak – have engaged someone to give them a quote and potentially look at regional funds to attempt a fix. This is the first time the department have offered to look at the leak. If anything goes ahead it will be in the holidays.

Motion to approve the Principal's Report

Proposed: Dave Pich **Seconded:** Sarah Grantley

MOTION WAS CARRIED

ITEM 12 **President's Report**

Golf Day will be held on the 6th of November
Flicks on the Fairway – having trouble getting a date/location
Preparing for Puberty – two dates 9th and 23rd of November. Will not release the second dates until the first date is filled. Will go live on Facebook and in the newsletter.

Motion to approve the president's report

Proposed: Sarah Grantley **Seconded:**

MOTION WAS CARRIED

ITEM 13 **Motions on Notice**

1. *Motion to approve proposed fee increase to OSHC services effective January 2022 as outlined below:*

Before School Care

Permanent booking fee = \$15.75 (increase of 75 c)

Casual booking fee = \$17.75 (increase of 75 c)

After School Care

Permanent booking fee = \$23 (increase of \$1.00)

Casual booking fee = \$25.00 (increase of \$1.00)

Vacation Care and Pupil Free Day

Early Bird booking fee = \$53.00 (increase of \$2.00)

After Early Bird cut off fee = \$58.00 (increase of \$2.00)

Proposed: Dave Pich All Members in Favour

Unanimous decision

MOTION WAS CARRIED

2. *Motion to approve the expenditure of \$2000 for Puberty talks to be delivered by True*
Two concurrent sessions of 30 families maximum per session - 9th November and 26th November
Totalling 4 sessions @maximum of 120 Families.
Pay per use to recoup cost. Small risk associated with lack of attendance.

Proposed: Mel Phillips **Seconded:** Stephanie Gaffric
MOTION WAS CARRIED

3. *Motion to approve expenditure of \$15,895 - Signpac Option 2 to replace the electronic sign*
\$10k small business grant, supplemented with \$5,895 from the allocation of \$20k term 4 school
contributions

Proposed: Sarah Grantley **Seconded:** Dave Pich
MOTION WAS CARRIED

ITEM 14 **General Business**

ITEM 15 **APPLICATIONS FOR MEMBERSHIP**

ITEM 16 **Next Meeting**

6PM TUESDAY 16th NOVEMBER

Meeting Closed at 8.31am